



JAGADAMBHA BAHUUDDESHIYA GRAMIN VIKAS SANSTH'S

JAGADAMBHA

COLLEGE OF ENGINEERING & TECHNOLOGY, YAVATMAL



Approved by A.I.C.T.E. & Government of Maharashtra, Affiliated to S.G.B. Amravati University, Amravati.

Dr. Hemant M. Baradkar

M Tech. (Electronics), Ph.D. (E & TC. Engg.)
Principal

Dr. Shital A. Watile

M Sc., Ph.D.
Secretary

NOTICE No.: Principal/JCOET/21-22/01

DATE:- 24/07/2021

NOTICE

It is hereby informed to committee members of Internal Quality Assurance Cell (IQAC) that, the online meeting is scheduled on date Monday, 26th July 2021 at 11:00 AM on Google Meet App and link will be shared 15 minutes before start of meeting for discussion on following agenda.

Agenda of Meeting:-

1. Review of the minutes of the meeting held on 15th May 2021.
2. Planning for the next Academic Session i.e. 2021-22 (ODD Semester).
3. Review of COVID-19 Vaccination of all students and faculty.
4. Organizing Online Guest Lecture and Industrial Internship for Session 2021-22.
5. Planning for Design and Development of Certificate/Add-on Courses for Academic Session 2021-2022.
6. Organizing Online STTP/FDP for Teaching Staff and various Training Programs for Non Teaching Staff.
7. Any other point with the permission of the IQAC Chairman.

Dr. V. L. Bhambere

I.Q.A.C. Coordinator

**Jagadambha College of Engineering
& Technology, Yavatmal**



Dr. H. M. Baradkar

Principal

Chairman IQAC

Dr. Hemant M. Baradkar
Principal

**Jagadambha College of Engineering &
Technology, Arni Road, Kinhi, Yavatmal**

Copy to.

1. Principal
2. IQAC Member

ARNI ROAD, YAVATMAL - 445001 (M.S.) INDIA

Tel. / Fax : 07232-291444, Mob. : 9011083260

Wbsite : www.jcoet.org, Email : principal@jcoet.org, principal.jcoet@gmail.com



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Dr. Hemant M. Baradkar

M.Tech. (Electronics), Ph.D. (E & TC. Engg.)

Principal

Dr. Shital A. Watile

M.Sc., Ph.D.

Secretary

Date:- 26-07-2021

Minutes of Meeting

The meeting of Internal Quality Assurance Cell (IQAC) committee members for the Academic Session 2021-22 was held on date, 26th July 2021 at 11:00 AM on Google Meet App. The following members were present

Sr. No.	NAME OF STAFF	DESIGNATION	ROLE
01	Dr. H. M. Baradkar	Principal	Chairman
02	Dr. V. L. Bhambere	HOD. Mechanical Department	IQAC Coordinator
03	Mr. P. A. Watile	Management Representative	Member
04	Dr. V. G. Neve	HOD Electrical Department	Member
05	Prof. V. K. Barbudhe	HOD E&TC Department	Member
06	Prof. S. R. Raut	HOD Civil Department	Member
07	Prof. S. A. Murab	HOD Computer Department	Member
08	Prof. M. A. Khan	First Year Incharge	Member
09	Prof. S. D. Kale	Teacher	Member
10	Dr. M. B. Wasu	Teacher	Member
11	Prof. A. B. Samarth	Teacher	Member
12	Prof. A. B. Dhumne	Teacher	Member
13	Prof. B. K. Chavhan	Teacher	Member
14	Prof. P. D. Thakare	Teacher	Member
15	Mr. S. S. Mandaogade	Administration	Member
16	Mrs. Smita Vyas	Clerk	Member

W. Shole

Dr. V. L. Bhambere
IQAC Coordinator
Jagadamba College of Engineering
& Technology, Yavatmal



H.M.B.

Dr. H. M. Baradkar
Principal
Chairman IQAC
Dr. Hemant M. Baradkar
Principal

Jagadamba College of Engineering & Technology, Arni Road, Kinhi, Yavatmal

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**Dr. Hemant M. Baradkar**

M.Tech. (Electronics), Ph.D. (E & TC. Engg.)

Principal**Dr. Shittal A. Watile**

M.Sc., Ph.D.

Secretary

The following Agenda were discussed in the Meeting:

1. Review of the minutes of the meeting held on 15th May 2021.

- The minutes of the meeting held on 15th May 2021 were discussed and approved.

Item No.	Agenda	Action Taken
1	Review of the minutes of the meeting held on 4th January 2021.	The minutes of the meeting held on 04th January 2021 were approved.
2	Review of Result of Odd Semester University Examination.	The Result Analysis of Odd Semester University Examination were done.
3	Review of Syllabus Completion for Academic Session 2020-2021 Even Semester.	The status of syllabus completion was reviewed and extra lectures were conducted for lagging subjects.
4	Organizing Online Webinar/Certificate Courses, Technical Workshop for the students.	The Online Webinar/Certificate Courses, Technical Workshop were conducted for the students.
5	Organizing Online Training and Placement related activities for session 2020-21.	The Online Training and Placement related activities were conducted by T&P In Charge for the final year students.
6	Discussion of Planning for the next academic Session i.e. 2021-22	The planning for the next Academic Year i.e. ODD semester was prepared.
7	Any other point with the permission of the IQAC Chairman.	The Online meetings with mentees were conducted by respective mentors to keep their morale high during COVID-19 Pandemic situation.

2. Planning for the next academic Session i.e. 2021-22 (ODD)

- All the members decided to prepare an academic calendar for ODD semester for each department under the supervision of respective HOD and the college academic calendar under the supervision of Dr. V. G. Neve.

3. Review of COVID-19 Vaccination of all students and faculty.

- All HODs were instructed to prepare consolidated data about COVID-19 vaccination of all students and faculty and accordingly N.S.S. Program Officer was assigned responsibility to organize a Vaccination Camp at Institution in Coordination with Primary Health Centre, Kinhi.



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Principal

Dr. Shittal A. Watile

M.Sc., Ph.D.

Secretary

4. **Organizing Online Guest Lecture and Industrial Internship for Session 2021-22**
 - All HODs were instructed to organized Online Guest Lectures and Industrial Internship for their respective departments
5. **Planning for Design and Development of Certificate/Add-on Courses for Academic Session 2021-2022.**
 - All the HODs were instructed to finalize Certificate/ Add-on courses offering for Academic Session 2021-2022 and Design its curriculum under the supervision of Dr. V. G. Neve.
6. **Organizing Online STTP/FDP for Teaching Staff and various Training Programs for Non Teaching Staff.**
 - All the HODs were instructed to organize online STTP/FDP for Teaching Staff and Various Training Programs for Non Teaching Staff.
7. **Any other point with the permission of the IQAC Chairman.**
 - IQAC Chairman suggested reopening of a canteen facility as per the guidelines issued by Disaster management and Government of Maharashtra.

Dr. V. L. Bhambere

IQAC Coordinator

Jagadambha College of Engineering
& Technology, Yavatmal

Copy To
IQAC Member



Dr. H. M. Baradkar

Principal

Chairman IQAC

Principal

Jagadambha College of Engineering &
Technology, Arni Road, Kinhi, Yavatmal

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M Tech. (Electronics), Ph.D. (E & TC. Engg.)
Principal

Dr. Shital A. Watile

M.Sc., Ph.D.
Secretary

NOTICE No.: Principal/JCOET/21-22/02

DATE:- 27/09/2021

NOTICE

It is hereby informed to committee members of Internal Quality Assurance Cell (IQAC) that the meeting is scheduled on the date Thursday, 30th September 2021 at 5:00 PM on Google Meet App and link will be shared 15 minutes before the start of meeting for discussion on the following agenda.

Agenda of Meeting:-

1. Review of the minutes of the meeting held on 26th July 2021.
2. Review of Syllabus Completion for Academic Session 2021-2022 Odd Semester.
3. Organizing Online Soft Skill Program for students in session 2021-22.
4. Review of Student's Response in offline Classes.
5. Organizing FDP/Workshop for Teaching staff and Training Programs for Non Teaching Staff.
6. Discussion about collection of Structured Feedback on Curriculum by Stakeholders.
7. Any other point with the permission of the IQAC Chairman.

Dr. V. L. Bhambere
IQAC Coordinator
I.Q.A.C. Coordinator
Jagadambha College of Engineering
& Technology, Yavatmal



Dr. H. M. Baradkar
Principal
Chairman IQAC

Dr. Hemant M. Baradkar
Principal
Jagadambha College of Engineering &
Technology, Arni Road, Kinhi, Yavatmal

Copy to.

1. Principal
2. IQAC Member

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Dr. Hemant M. Baradkar

M.Tech. (Electronics), Ph.D. (E & TC. Engg.)
Principal

Dr. Shital A. Watile

M.Sc., Ph.D.
Secretary

Date:- 01/10/2021

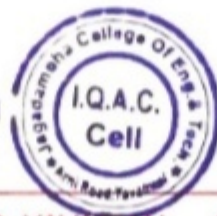
Minutes of Meeting

The meeting of Internal Quality Assurance Cell (IQAC) committee members for the academic session 2021-22 was held on date, 30th September 2021 at 05.00 PM on Google Meet App. The following members were present

Sr. No.	NAME OF STAFF	DESIGNATION	ROLE
01	Dr. H. M. Baradkar	Principal	Chairman
02	Dr. V. L. Bhambere	HOD. Mechanical Department	IQAC Coordinator
03	Mr. P. A. Watile	Management Representative	Member
04	Dr. V. G. Neve	HOD Electrical Department	Member
05	Prof. V. K. Barbudhe	HOD E&TC Department	Member
06	Prof. S. R. Raut	HOD Civil Department	Member
07	Prof. S. A. Murab	HOD Computer Department	Member
08	Prof. M. A. Khan	First Year Incharge	Member
09	Prof. S. D. Kale	Teacher	Member
10	Dr. M. B. Wasu	Teacher	Member
11	Prof. A. B. Samarth	Teacher	Member
12	Prof. A. B. Dhumne	Teacher	Member
13	Prof. B. K. Chavhan	Teacher	Member
14	Prof. P. D. Thakare	Teacher	Member
15	Mr. S. S. Mandaogade	Administration	Member
16	Mrs. Smita Vyas	Clerk	Member

W. B. H. D.
Dr. V. L. Bhambere

IQAC Coordinator
Jagadambha College of Engineering
& Technology, Yavatmal



H. M. B.
Dr. H. M. Baradkar

Principal
Chairman IQAC
Dr. Hemant M. Baradkar
Principal

ARNI ROAD, YAVATMAL - 445001 (M.S. INDIA)
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**Dr. Hemant M. Baradkar**

M.Tech. (Electronics), Ph.D. (E & TC. Engg.)

Principal**Dr. Shittal A. Watile**

M.Sc., Ph.D.

Secretary

The following Agenda were discussed in the Meeting:

1. Review of the minutes of the meeting held on 26th July 2021.

- The minutes of the meeting held on 26/07/2021 were discussed and approved.

Item No.	Agenda	Action Taken
1	Review of the minutes of the meeting held on 15 th May 2021.	The minutes of the meeting held on 15 th May 2021 were discussed and approved.
2	Planning for the next academic Session i.e. 2021-22 (ODD)	All the members decided to prepare an academic calendar for ODD semester for each department under the supervision of respective HOD & the college academic calendar under the supervision of Dr. V. G. Neve.
3	Review of COVID-19 Vaccination of all students and faculty.	All HODs were instructed to prepare consolidated data about COVID-19 vaccination of all students and faculty and accordingly N.S.S. Program Officer was assigned responsibility to organize a Vaccination Camp at Institution in Coordination with Primary Health Centre, Kinhi.
4	Organizing Online Guest Lecture and Industrial Internship for Session 2021-22	All HODs were instructed to organized Online Guest Lectures and Industrial Internship for their respective departments
5	Planning for Design and Development of Certificate/Add-on Courses for Academic Session 2021-2022.	All the HODs were instructed to finalize Certificate/Add-on courses offering for Academic Session 2021-2022 & Design its curriculum under the supervision of Dr. V. G. Neve.
6	Organizing Online STTP/FDP for Teaching Staff and various Training Programs for Non Teaching Staff.	All the HODs were instructed to organize online STTP/FDP for Teaching Staff and Various Training Programs for Non Teaching Staff.
7	Any other point with the permission of the IQAC Chairman.	IQAC Chairman suggested reopening of a canteen facility as per the guidelines issued by Disaster management and Government of Maharashtra.

2. Review of Syllabus Completion for Academic Session 2021-2022 Odd Semester.

- All the HOD Members have discussed the status of syllabus competition of their respective department. Suggestion was given to conduct extra lectures for subject lagging as per academic planning.



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Dr. Hemant M. Baradkar

M.Tech. (Electronics), Ph.D. (E & TC. Engg.)
Principal

Dr. Shittal A. Watile

M.Sc., Ph.D.
Secretary

3. Organizing Online Soft Skill Program for session 2021-22

- Training & Placement In charge were instructed to organize an Online Soft Skill Program for the students.

4. Review of Student's Response in offline Classes.

- All the HOD Members discussed communicating with parents of students having poor attendance & performance through respective Mentee and solving their academics and other issues for poor attendance in the regular classes if any.

5. Organizing FDP/Workshop for Teaching staff and Training Programs for Non Teaching Staff.

- All the HODs members were discussed to plan and organize a various Faculty Development Programme/ Workshops for Teaching and Non Teaching Staff.

6. Discussion about Collection of Structured Feedback on Curriculum by Stakeholders.

- Dean Academic have discussed collecting Structured Feedback on Curriculum by Students, Teachers, Alumni and Parents.

7. Any other point with the permission of the IQAC Chairman.

- To promote counseling for the students to relieve post covid stress induced in their mind set and anxiety developed if any cases.

Dr. V. L. Bhambere
IQAC Coordinator
I.Q.A.C. Coordinator
Jagadamba College of Engineering
& Technology, Yavatmal



Dr. H. M. Baradkar
Principal
Chairman IQAC
Principal
Jagadamba College of Engineering &
Technology, Arni Road, Kinhi, Yavatmal

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IQAC Member

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Dr. Hemant M. Baradkar

M.Tech. (Electronics), Ph.D. (E & TC. Engg.)

Principal

Dr. Shital A. Watile

M.Sc., Ph.D

Secretary

NOTICE No.: Principal/JCOET/21-22/03

DATE:- 01/01/2022

NOTICE

It is hereby informed to committee members of Internal Quality Assurance Cell (IQAC) that the meeting is scheduled on date Monday, 03rd January 2022 at 5:00 PM on Google Meet App for discussion on the following agenda.

Agenda of Meeting:-

1. Review of the minutes of the meeting held on 30th September 2021.
2. Planning for the next academic Session i.e 2021-22 (EVEN Semester).
3. Organizing Online Guest Lecture & Industrial Internship for Session 2021-22 for Even Semester.
4. Organizing Soft Skill & Personality Development Program for students for Session 2021-22.
5. Planning Foreign Language Training Program for session 2021-22.
6. Organizing Various Training Programs for Teaching and Non Teaching Staff.
7. Organized Placement Activity for session 2021-22.
8. To review students Grievance Redressal Status.
9. Any other point with the permission of the IQAC Chairman.

Dr. V. L. Bhambere
IQAC Coordinator
I.Q.A.C. Coordinator
Jagadambha College of Engineering
& Technology, Yavatmal



Dr. H. M. Baradkar
Principal
Chairman IQAC
Dr. Hemant M. Baradkar
Principal
Jagadambha College of Engineering &
Technology, Arni Road, Kinhi, Yavatmal

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1. Principal
2. IQAC Member

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Dr. Hemant M. Baradkar

M Tech. (Electronics), Ph.D. (E & TC. Engg.)
Principal

Dr. Shital A. Watile

M.Sc., Ph.D.
Secretary

Date:- 04/01/2022

Minutes of Meeting

The meeting of Internal Quality Assurance Cell (IQAC) committee members for the academic session 2021-22 was held on date, 03rd January 2022 at 5:00 PM on Google Meet App. The following members were present

Sr. No.	NAME OF STAFF	DESIGNATION	ROLE
01	Dr. H. M. Baradkar	Principal	Chairman
02	Dr. V. L. Bhambere	HOD. Mechanical Department	IQAC Coordinator
03	Mr. P. A. Watile	Management Representative	Member
04	Dr. V. G. Neve	HOD Electrical Department	Member
05	Prof. V. K. Barbudhe	HOD E&TC Department	Member
06	Prof. S. R. Raut	HOD Civil Department	Member
07	Prof. S. A. Murab	HOD Computer Department	Member
08	Prof. M. A. Khan	First Year Incharge	Member
09	Prof. S. D. Kale	Teacher	Member
10	Dr. M. B. Wasu	Teacher	Member
11	Prof. A. B. Samarth	Teacher	Member
12	Prof. A. B. Dhumne	Teacher	Member
13	Prof. B. K. Chavhan	Teacher	Member
14	Prof. P. D. Thakare	Teacher	Member
15	Mr. S. S. Mandaogade	Administration	Member
16	Mrs. Smita Vyas	Clerk	Member

W. Shole

Dr. V. L. Bhambere

I.Q.A.C. Coordinator

Jagadambha College of Engineering
& Technology, Yavatmal



H. M. Baradkar

Dr. H. M. Baradkar

Principal

Chairman IQAC
Dr. Hemant M. Baradkar
Principal

**Dr. Hemant M. Baradkar**

M.Tech. (Electronics), Ph.D. (E & TC. Engg.)

Principal**Dr. Shittal A. Watile**

M.Sc., Ph.D.

Secretary

The following Agenda were discussed in the Meeting:

1. Review of the minutes of the meeting held on 30th September 2021.

- The minutes of the meeting held on 30th September 2021 were discussed and approved.

Item No.	Agenda	Action Taken
1	Review of the minutes of the meeting held on 26th July 2021.	The minutes of the meeting held on 26/07/2021 were discussed and approved.
2	Review of Syllabus Completion for Academic Session 2021-2022 Odd Semester.	All the HOD Members have discussed the status of syllabus completion of their respective department. Suggestion was given to conduct extra lectures for subject lagging as per academic planning.
3	Organizing Online Soft Skill Program for session 2021-22	Training & Placement In charge were instructed to organize an Online Soft Skill Program for the students.
4	Review of Student's Response in offline Classes.	All the HOD Members discussed communicating with parents of students having poor attendance & performance through respective Mentee and solving their academics and other issues for poor attendance in the regular classes if any.
5	Organizing FDP/Workshop for Teaching staff & Training Programs for Non Teaching Staff.	All the HODs members were discussed to plan and organize a various Faculty Development Programme/ Workshops for Teaching and Non Teaching Staff.
6	Discussion about Collection of Structured Feedback on Curriculum by Stakeholders.	Dean Academic have discussed collecting Structured Feedback on Curriculum by Students, Teachers, Alumni and Parents.
7	Any other point with the permission of the IQAC Chairman.	To promote counseling for the students to relieve post covid stress induced in their mind set and anxiety developed if any cases.

2. Planning for the next academic Session i.e 2021-22 (Even Semester)

- All the members decided to prepare an academic calendar for Even semester for each department under the supervision of respective HOD and the college academic calendar under the supervision of Dr. V. G. Neve, in accordance with the academic calendar published by the affiliating University.

3. Organizing Online Guest Lecture & Industrial Internship for Session 2021-22 (Even Semester)

- All HODs were instructed to organized Online Guest Lectures and Industrial Internship for their respective departments



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M.Tech (Electronics), Ph.D. (E & TC Engg.)

Principal

Dr. Shital A. Watile

M.Sc., Ph.D.

Secretary

4. **Organizing Soft Skill & Personality Development Program for session 2021-22**
 - Training & Placement In charge were instructed to organize a Soft Skill & Personality Development Program for the students.
5. **Planning Foreign Language Training Program for session 2021-22.**
 - Training & Placement In charge were discussed to plan German and French Language Training Program for the students.
6. **Organizing Various Training Programs for Teaching and Non Teaching Staff.**
 - All HODs were instructed to organize various Training Programs for Teaching and Non Teaching Staff.
7. **Organized Placement Activity for session 2021-22.**
 - Training & Placement In charge were instructed to organize placement activity for the students.
8. **To review Students Grievance Redressal Status.**
 - The review of students Grievance Redressal status was discussed and instructed to take follow up to resolve their redressal.
9. **Any other point with the permission of the IQAC Chairman.**
 - The IQAC Chairman informed the house that the institution is applying for the NAAC reassessment and informed the IQAC Coordinator to discuss with all HODs and Criterion Incharge about the completion of draft SSR.

Dr. V. L. Bhambere

I.Q.A.C. Coordinator

**Jagadamba College of Engineering
& Technology, Yavatmal**



Dr. H. M. Baradkar

Principal

Chairman IQAC

Copy To

IQAC Member

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Principal

Dr. Shital A. Watile

M.Sc., Ph.D.

Secretary

NOTICE No.: Principal/JCOET/21-22/04

DATE:- 23/04/2022

NOTICE

It is hereby informed to committee members of Internal Quality Assurance Cell (IQAC) that the online meeting is scheduled on date Wednesday, 25th April 2022 at 5.00 pm in IQAC chamber for discussion on the following agenda.

Agenda of Meeting:-

1. Review of the minutes of the meeting held on 3rd January 2022.
2. Review of Result of Odd Semester University Examination.
3. Review of Syllabus Completion for Academic Session 2021-2022 Even Semester.
4. Organizing Webinar/Online Certificate Courses, Technical Workshop for the students.
5. Organizing Training and Placement related activities for session 2021-22.
6. Any other point with the permission of the IQAC Chairman.

Dr. V. L. Bhambere

IQAC Coordinator

Jagadamba College of Engineering
& Technology, Yavatmal

Copy to.

1. Principal
2. IQAC Member



Dr. H. M. Baradkar

Principal

Chairman IQAC

Dr. Hemant M. Baradkar

Principal

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Technology, Arni Road, Kinhi, Yavatmal

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Dr. Hemant M. Baradkar

M.Tech. (Electronics), Ph.D. (E & TC. Engg.)

Principal

Dr. Shital A. Watile

M.Sc., Ph.D.

Secretary

Date:- 25-04-2022

Minutes of Meeting

The online meeting of Internal Quality Assurance Cell (IQAC) committee members for the academic session 2021-22 was held on date, 25th April 2022 at 05.00 pm in IQAC chamber. The following members were present

Sr. No.	NAME OF STAFF	DESIGNATION	ROLE
01	Dr. H. M. Baradkar	Principal	Chairman
02	Dr. V. L. Bhambere	HOD. Mechanical Department	IQAC Coordinator
03	Mr. P. A. Watile	Management Representative	Member
04	Dr. V. G. Neve	HOD Electrical Department	Member
05	Prof. V. K. Barbudhe	HOD E&TC Department	Member
06	Prof. S. R. Raut	HOD Civil Department	Member
07	Prof. S. A. Murab	HOD Computer Department	Member
08	Prof. M. A. Khan	First Year Incharge	Member
09	Prof. S. D. Kale	Teacher	Member
10	Dr. M. B. Wasu	Teacher	Member
11	Prof. A. B. Samarth	Teacher	Member
12	Prof. A. B. Dhumne	Teacher	Member
13	Prof. B. K. Chavhan	Teacher	Member
14	Prof. P. D. Thakare	Teacher	Member
15	Mr. S. S. Mandaogade	Administration	Member
16	Mrs. Smita Vyas	Clerk	Member

WBhambere
Dr. V. L. Bhambere

IQAC Coordinator

I.Q.A.C. Coordinator
Jagadambha College of Engineering
& Technology, Yavatmal



HMB
Dr. H. M. Baradkar

Principal

Chairman IQAC
Dr. Hemant M. Baradkar
Principal

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**Dr. Hemant M. Baradkar**

M.Tech. (Electronics), Ph.D. (E & TC. Engg.)

Principal**Dr. Shittal A. Watile**

M.Sc., Ph.D.

Secretary

The following Agenda were discussed in the Meeting:

1. Review of the minutes of the meeting held on 3rd January 2022.

- The minutes of the meeting held on 03rd January 2022 were discussed and approved.

Item No.	Agenda	Action Taken
1	Review of the minutes of the meeting held on 30 th September 2021.	The minutes of the meeting held on 30 th September 2021 were discussed and approved.
2	Planning for the next academic Session i.e 2021-22 (Even Semester)	All the members decided to prepare an academic calendar for Even semester for each department under the supervision of respective HOD and the college academic calendar under the supervision of Dr. V. G. Neve, in accordance with the academic calendar published by the affiliating University.
3	Organizing Online Guest Lecture & Industrial Internship for Session 2021-22 (Even Semester)	All HODs were instructed to organized Online Guest Lectures and Industrial Internship for their respective departments
4	Organizing Soft Skill & Personality Development Program for session 2021-22	Training & Placement In charge were instructed to organize a Soft Skill & Personality Development Program for the students.
5	Planning Foreign Language Training Program for session 2021-22.	Training & Placement In charge were discussed to plan German & French Language Training Program for the students.
6	Organizing Various Training Programs for Teaching & Non Teaching Staff.	All HODs were instructed to organize various Training Programs for Teaching & Non Teaching Staff.
7	Organized Placement Activity for session 2021-22.	Training & Placement In charge were instructed to organize placement activity for the students.
8	To review Students Grievance Redressal Status.	The review of students Grievance Redressal status was discussed and instructed to take follow up to resolve their redressal.
9	Any other point with the permission of the IQAC Chairman.	The IQAC Chairman informed the house that the institution is applying for the NAAC reassessment & informed the IQAC Coordinator to discuss with all HODs & Criterion Incharge about the completion of draft SSR.



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Secretary

2. Review of Result of Odd Semester University Examination.

- All HODs were instructed to perform the result analysis of Odd Semester University Examination through respective Departmental Result Analysis Coordinator.

3. Review of Syllabus Completion for Academic Session 2021-2022 Even Semester.

- All the HOD Members have discussed the status of syllabus completion of their respective department. Suggestions were given to conduct online extra lectures for subject lagging as per academic planning.

4. Organizing Webinar/Online Certificate Courses, Technical Workshop for the students.

- All HODs were instructed to organize Webinar/Online Certificate Courses, Technical Workshop for the students.

5. Organizing Training and Placement related activities for session 2021-22.

- Training & Placement In charge was instructed to organize Training and Placement related activities for the students.

6. Any other point with the permission of the IQAC Chairman.

- The IQAC Chairman informed the house that the last date for the SSR submission on NAAC Portal is 15th May 2022 and discussed the status of completion of required data for the same.

Dr. V. L. Bhambere

IQAC Coordinator

I.Q.A.C. Coordinator

**Jagadamba College of Engineering
& Technology, Yavatmal**



Dr. H. M. Baradkar

Principal

Chairman IQAC

Principal

**Jagadamba College of Engineering &
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Copy To

IQAC Member



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**REVIEW OF MINUTES OF MEETING & ACTION TAKEN REPORT OF IQAC
FOR ACADEMIC YEAR 2021-22.**

Date	Item No.	Minutes	Action Taken Report
26-07-2021	1	Review of the minutes of the meeting held on 17 th May 2021.	The minutes of the meeting held on 17 th May 2021 were discussed and approved.
	2	Planning for the next academic Session i.e. 2021-22 (ODD)	All the members decided to prepare an academic calendar for ODD semester for each department under the supervision of respective HOD & the college academic calendar under the supervision of Dr. V. G. Neve.
	3	Review of COVID-19 Vaccination of all students and faculty.	All HODs were instructed to prepare consolidated data about COVID-19 vaccination of all students and faculty and accordingly N.S.S. Program Officer was assigned responsibility to organize a Vaccination Camp at Institution in Coordination with Primary Health Centre, Kinhi.
	4	Organizing Online Guest Lecture and Industrial Internship for Session 2021-22	All HODs were instructed to organized Online Guest Lectures and Industrial Internship for their respective departments
	5	Planning for Design and Development of Certificate/Add-on Courses for Academic Session 2021-2022.	All the HODs were instructed to finalize Certificate/Add-on courses offering for Academic Session 2021-2022 & Design its curriculum under the supervision of Dr. V. G. Neve.
	6	Organizing Online STTP/FDP for Teaching Staff and various Training Programs for Non Teaching Staff.	All the HODs were instructed to organize online STTP/FDP for Teaching Staff and Various Training Programs for Non Teaching Staff.
	7	Any other point with the permission of the IQAC Chairman.	IQAC Chairman suggested starting a canteen facility as per the guidelines issued by

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W.Bhole



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			Disaster management and Government of Maharashtra.
30-09-2021	1	Review of the minutes of the meeting held on 30th September 2021.	The minutes of the meeting held on 30/09/2021 were discussed and approved.
	2	Review of Syllabus Completion for Academic Session 2021-2022 Odd Semester.	All the HOD Members have discussed the status of syllabus completion of their respective department. Suggestion was given to conduct extra lectures for subject lagging as per academic planning.
	3	Organizing Online Soft Skill Program for session 2021-22	Training & Placement In charge were instructed to organize an Online Soft Skill Program for the students.
	4	Review of Student's Response in offline Classes.	All the HOD Members discussed communicating with parents of students having poor attendance & performance through respective Mentee and solving their academics and other issues for poor attendance in the regular classes if any.
	5	Organizing FDP/Workshop for Teaching staff and Training Programs for Non Teaching Staff.	All the HODs members were discussed to plan and organize a various Faculty Development Programme/ Workshops for Teaching and Non Teaching Staff.
	6	Discussion about Collection of Structured Feedback on Curriculum by Stakeholders.	Dean Academic have discussed collecting Structured Feedback on Curriculum by Students, Teachers, Alumni and Parents.
	7	Any other point with the permission of the IQAC Chairman.	To promote counseling for the students to relieve post covid stress induced in their mind set and anxiety developed if any cases.
03-01-2022	1	Review of the minutes of the meeting held on 30 th September 2021.	The minutes of the meeting held on 30 th September 2021 were discussed and approved.
	2	Planning for the next academic Session i.e 2021-22 (Even Semester)	All the members decided to prepare an academic calendar for Even semester for each department under the supervision of respective HOD and the college academic calendar under the supervision of Dr. V. G.



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			Neve, in accordance with the academic calendar published by the affiliating University.
	3	Organizing Online Guest Lecture & Industrial Internship for Session 2021-22 (Even Semester)	All HODs were instructed to organized Online Guest Lectures and Industrial Internship for their respective departments
	4	Organizing Soft Skill & Personality Development Program for session 2021-22	Training & Placement In charge were instructed to organize a Soft Skill & Personality Development Program for the students.
	5	Planning Foreign Language Training Program for session 2021-22.	Training & Placement In charge were discussed to plan German and French Language Training Program for the students.
	6	Organizing Various Training Programs for Teaching and Non Teaching Staff.	All HODs were instructed to organize various Training Programs for Teaching and Non Teaching Staff.
	7	Organized Placement Activity for session 2021-22.	Training & Placement In charge were instructed to organize placement activity for the students.
	8	To review Students Grievance Redressal Status.	The review of students Grievance Redressal status was discussed and instructed to take follow up to resolve their redressal.
	9	Any other point with the permission of the IQAC Chairman.	The IQAC Chairman informed the house that the institution is applying for the NAAC reassessment & informed to the IQAC Coordinator to discuss with all HODs and Criterion Incharge about the completion of draft SSR.
25/04/2022	1	Review of the minutes of the meeting held on 3 rd January 2022.	The minutes of the meeting held on 03 rd January 2022 were discussed and approved.
	2	Review of Result of Odd Semester University Examination.	All HODs were instructed to perform the result analysis of Odd Semester University Examination through respective Departmental Result Analysis Coordinator.



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3	Review of Syllabus Completion for Academic Session 2021-2022 Even Semester.	All the HOD Members have discussed the status of syllabus completion of their respective department. Suggestions were given to conduct extra lectures for subject lagging as per academic planning.
4	Organizing Webinar/Online Certificate Courses, Technical Workshop for the students.	All HODs were instructed to organize Webinar/Online Certificate Courses, Technical Workshop for the students.
5	Organizing Training and Placement related activities for session 2021-22.	Training & Placement In charge was instructed to organize Training and Placement related activities for the students.
6	Any other point with the permission of the IQAC Chairman.	The IQAC Chairman informed the house that the last date for the SSR submission on NAAC Portal is 15 th May 2022 and discussed the status of completion of required data for the same.

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